



City of Friendsville

213 West College Ave. Friendsville, TN 37737

Citizen Agenda Request Form

Request to add a topic to the agenda for the commission to discuss

Citizens who wish to have a topic placed on the agenda for consideration by the Board of Mayor and Commissioners must submit a formal request in advance.

- **Deadline:** Requests must be submitted no later than Monday at 12:00 PM (noon) during the week of the scheduled meeting.
- Requests must include the citizen's name, address, and a brief description of the topic or issue to be discussed.
- All requests must be reviewed and approved by the Mayor and/or City Recorder before being included on the agenda.

Submitting a request does not guarantee the item will appear on the final agenda, but all submissions will be given due consideration.

Please complete the following:

Full Name: _____

Address: _____

Phone Number: _____

Agenda Item to be Addressed: _____

Signature: _____ **Date:** _____