

Friendsville Board of Commissioners  
Regular Meeting  
January 4, 2024  
Friendsville City Hall  
**Minutes**

Present:

Mayor Steven Cardwell	Vince Jarnagin
Commissioner Margaret Maze	Carmen Miller
Commissioner Shane Rogers	Kenneth Miller
Commissioner Jonathan Newberry	Tyge O'Callaghan
City Recorder Janet Ledbetter	Trevis Gardner
Executive Assistant Kim Rogers	Janet Walton
City Attorney Rob Goddard	Jason Nagorny
David Ledbetter	Shelly Rios
Nicole Swint- Rodefer Moss	Sergio Rios
Brandon Lamb	

Absent: Vice Mayor Sandra Bell

1. Meeting was called to order at 6:00 p.m.
2. Motion to approve minutes from previous meeting by Commissioner Rogers, second by Commissioner Newberry. Motion passed.
3. Public input not on agenda: Tyge O'Callaghan, from Marble Hill Baptist Church, asked about putting out some directional signs for the church. He said someone had removed one that they had out, and he asked if he could put it back because it was in the city's right of way. The board told him they would review the sign ordinance and let him know. Mr. O'Callaghan also asked about the property the church wanted to purchase from the city. Mayor Cardwell told him the city would most likely have to lease it to the church because if they sold it, it would have to be at public auction. He said he would look further into it and get back with them.  
Ken Miller, who leases the Barber Shop building from the city, asked about the new lease proposal. He said the rent had increased 150% and he wanted to know why. He said that tips had dropped off because of the

economy and that people were struggling, and they wanted to be able to provide a good service for the community. The original lease had expired, so Rob Goddard said it would be a matter of negotiation between the tenant and the landlord. Motion to continue lease as same rate until the March meeting so the board could decide the new rental rate by Commissioner Rogers, second by Commissioner Newberry. Motion passed.

4. Other business not on agenda: none

5. Discussion:

Nicole Swint, of Rodefer Moss, discussed the 2022-2023 audit. There was a clean opinion, with no issues regarding the numbers. Both the Water and Sewer funds had an increase in the net position at the end of the year. The General Fund had an increase in fund balance, and the Street Fund had a \$3,000 decrease in fund balance. The only finding was a repeat from the previous year regarding grant receivable/revenue reconciliation. Nicole said that was due to an issue with the state being late with their grant reimbursement, so it wasn't booked on time. The other two findings from the past year were corrected.

Second reading of Ordinance No. 2023-07: Ordinance to increase purchasing limits: Motion to approve on second reading by Commissioner Rogers, second by Commissioner Maze. Motion passed.

6. Staff Reports:

Planning: There was no meeting in December. The issue with the amendment to the Zoning Ordinance needed to be sent back to the Planning Commission for discussion at the January meeting.

Administration: Janet Ledbetter presented the Budget to Actuals.

Events: none

7. Motion to adjourn by Commissioner Rogers, second by Commissioner Newberry. Motion passed. Meeting was adjourned at 6:19 p.m.

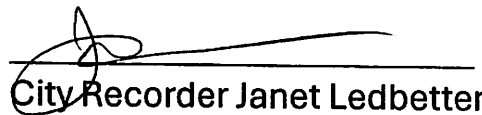
**Meeting was reopened at 6:44 p.m.**

Mayor Cardwell discussed switching from Quickbooks to Local Government financial software. He had forgotten to bring it up during the meeting. The software would also include new time clock software. Motion to switch to Local Government software with the new time clock by Commissioner Maze, second by Commissioner Rogers. Motion passed.

Motion to adjourn by Commissioner Rogers, second by Commissioner Newberry. Motion passed. Meeting was adjourned at 6:47 p.m.



Mayor Steven Cardwell



City Recorder Janet Ledbetter