

Friendsville Board of Commissioners
Regular Meeting
March 6, 2025
Friendsville Community Center
Minutes

Present:

Mayor Steven Cardwell	City Administrator Kim Rogers
Vice Mayor Sandra Bell	Building Official Barry Ottinger
Commissioner Margaret Maze	City Attorney Rob Goddard
Commissioner Jonathan Newberry	Janet Walton
Commissioner Shane Rogers	Dale Wilkins
City Recorder Janet Ledbetter	Tom Stinnett

1. Meeting was called to order at 6:01 p.m.
2. Janet Walton led the Pledge of Allegiance.
3. Janet Walton led the invocation.
4. Roll Call: Present: Newberry, Bell, Rogers, Maze, Cardwell.
5. Motion to approve minutes from the previous meeting by Commissioner Newberry, second by Commissioner Maze. Motion passed.
6. Non-agenda items from the public: none
7. Other business not on the agenda: Commissioner Newberry asked how the City Hall renovations were going. Vice Mayor Bell said the employees were doing a great job. Kim Rogers said that they were hoping to reopen by the middle of April.
8. Discussion:
Second reading of Ordinance No. 2024-05 Amending Article VI, Sections 601 and 602 and Article VII, Section 701 Area Yard & Height Requirements: Motion to approve ordinance on first reading by Commissioner Rogers, second by Commissioner Newberry. Motion passed.

9. Tabled Discussion: N/A

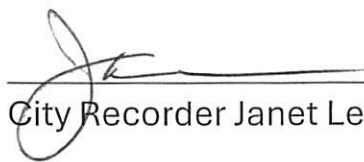
10. Staff Reports:

- Codes: Barry Ottinger told the board that he had received permits for two of the new houses on Front Street. Kim Rogers said the old house on the property was on the National Register of Historic Places but that the owner had the right to do what they wanted with it.
- Planning: The Planning Commission met last month and have been holding workshops to update the zoning ordinance. Horton Homes had withdrawn their request for annexation.
- Streets: City Employees patched potholes on S. Farnum and Lane Dr.
- Grants: LPRF grant is in the design phase. The sidewalk contract has been signed for the HUD grant. The HUD sewer grant should be signed soon. The SSR-4 grant that the city had applied for was on hold. Kim also mentioned the cybersecurity grant, which is in the review stage. It will help update the firewall and server. There have been issues with internet outages due to the firewall.
- Financial Updates: The board looked over the financial report.
- Administration: Kim Rogers told the board that renovations have cost around \$25,000 to date. The roof repairs will be around \$15,000 and \$10,000 to replace the metal. The front office renovation will need around \$1,600 of materials to finish. Kim said about 27 boxes of flooring will be returned due to over ordering, which should equal out the cost. She had contacted Cuts Inc. about removing the safe, which they could do for \$19,000. City employees had spent weeks working on it and have only been able to remove the ceiling. Motion to use Cuts Inc. to remove the vault at City Hall by Commissioner Newberry, second by Commissioner Rogers. Motion passed.
- Events: none
- Parks & Recreation: T-Ball and Wittle Weague signups have begun. So far there were 81 children signed up.

11. Motion to adjourn by Commissioner Newberry, second by Commissioner Rogers. Motion passed. Meeting was adjourned at 6:20 p.m.



Mayor Steven Cardwell



City Recorder Janet Ledbetter