

**Friendsville Board of Commissioners
Regular Meeting
April 3, 2025
Friendsville Community Center
Minutes**

Present:

Mayor Steven Cardwell	City Engineer Bob Colvin
Vice Mayor Sandra Bell	Building Official Barry Ottinger
Commissioner Margaret Maze	Caitlyn Good
Commissioner Shane Rogers	Bruce Richey
City Recorder Janet Ledbetter	Steve Palmer
City Administrator Kim Rogers	Woodrow Bell
City Attorney Rob Goddard	Janet Walton

Absent: Commissioner Jonathan Newberry

1. Meeting was called to order at 6:00 p.m.

2-3. Janet Walton led the Pledge of Allegiance and the invocation.

4. Janet Ledbetter took roll call: Cardwell, present; Bell, present; Maze, present; Rogers, present; Newberry, absent.

5. Motion to approve minutes from March 6 Public Hearing by Commissioner Rogers, second by Commissioner Maze. Motion passed.

6. Motion to approve minutes from March 6 Regular Meeting by Commissioner Rogers, second by Commissioner Maze. Motion passed.

7. Non-Agenda items from the Public: none

8. Other business not on the agenda: City Hall renovations were coming along smoothly, and it was hoped that the May meeting could be at City Hall.

9. Discussion:

ETDD renewal contract for Planner: Motion to approve new contract by Commissioner Rogers, second by Commissioner Maze. Motion passed.

TCRS rate change: The recommended amount for 2025-2026 was 4.16%, which was no change from the previous year. Motion to approve the rate by Commissioner Rogers, second by Commissioner Maze. Motion passed.

The budget workshop was scheduled for Tuesday, April 22 at 4 p.m.

10. Tabled Discussion: none

11. Staff Reports:

Codes: Barry Ottinger said he granted the Liquor Store a Certificate of Occupancy. He also told the board that he was talking with Arcadia to find out how they came up with their occupancy code for their plans for the behavioral health center. He said that the I3 code would keep them from being required to have state inspections. Barry is working with the state to get this in order. Mayor Cardwell asked about 246 Cedar Crest, where they are working on a houseboat. Barry told him that it wouldn't come into Friendsville's jurisdiction but would be under TVA's.

Planning: Planning Commission did not meet in March. It is expected that Arcadia will attend the next meeting.

Streets: Employees have been patching potholes recently.

Grants: Kim told the board that she received an email regarding the ARPA funds which stated that the city has a deadline to spend the funds, or they will have to return them. They will be used as the city's match for the LPRF grant to build a pavilion. She showed them a plan for a pavilion that resembled the old depot. The grant now allows for prefab buildings, which would cost less. One of the quotes Kim had was for \$126,000, just for the materials, not labor. Bob Colvin said he thought the plans had to be turned in and approved by the end of May. Community Development Partners is administering the grant. Bob said the sidewalk grant should go out for bid in June. The downtown sewer project has started so it needs to be finished before sidewalks are installed.

Financial Updates: The board looked over the financial report.

Administration: Kim discussed selling both the tractor and the long arm that went on the skid steer that was turned in when the lease expired. Motion to sell the tractor and long arm and get a quote for the lease or purchase of a tractor with a long arm by Commissioner Rogers, second by Commissioner Maze. Motion passed.

Events: none scheduled.

Parks & Recreation: The Wittle Weague has 4 teams, and T-Ball has 4 teams, with 86 total participants. A tree fell on the fence around the field, which will have to be repaired.

12. Motion to adjourn by Commissioner Rogers, second by Commissioner Maze. Motion passed. Meeting was adjourned at 6:25 p.m.



Mayor Steven Cardwell



City Recorder Janet Ledbetter